



**TRAINING SESSION ON APPLICATION FORM | 1ST MARCH 2011 - CCDR-Norte**

**3.00 pm – 5.30 pm**

**INFORMATION SEMINAR | 2 MARCH 2011 - Hotel Tuela**

**9.00 am – 9.15 am**

**Introduction and Programme background**

*Gerry Finn (Presidency of the Programme Monitoring Committee - Irish National Correspondent)*

**9.15 am – 9.35 am**

**Focus on 3rd Call specific issues**

*Armindo Carvalho, Teresa Lameiras (Managing Authority)*

**9.35 am – 9.55 am**

**Main features of the application process**

*Daniel Clément (Director of the Joint Technical Secretariat)*

**10.0 am – 10.20 am**

**Guidance on application and project management**

*Isabel M. Silva, Ismael Moran, Rebeca Bello (Joint Technical Secretariat)*

**Coffee Break (20 minutes)**

**10.40 am - 12.00 am**

**Applying key issues: Admissibility/selection criteria and process; Eligibility of Expenditures; 1<sup>st</sup> level control of expenditures; Eligible participants**

*National Correspondent - United-Kingdom*

*National Correspondent - Portugal*

*National Correspondent- France*

*National Correspondent - Spain*

**12.10 am – 13.30 am**

**Roundtable with participants**

*Moderator Gerry Finn*

**Closing**

**INDIVIDUAL MEETING | 2 MARCH 2011 - JTS Premises**

**3.00 pm – 5.30 pm**